



Treasurer Training Information

As a new or returning treasurer of a campaign finance committee registered with the Missouri Ethics Commission (MEC), we invite you to take advantage of resources available to you on the responsibilities of a treasurer in record-keeping and reporting financial activity for your committee.

We have a number of resources on our website to assist you in becoming familiar with or furthering your understanding of the campaign finance requirements.

Available on [Tuesday, October 7th at 10 am](#) is the first of a two-part series of webinars on record-keeping. Record-Keeping provides a continuous record of the financial transactions of a campaign finance committee. Attendees will learn when record-keeping begins, who's responsible for the records, requirements and duties of the treasurer/deputy treasurer, reporting basics, how to keep track of contributions and expenditures, and more.

On [Thursday, October 9th at 10 am](#) the second of the series will be held on reporting. All committees are required to report their campaign finance activity. Attendees will learn what it takes to ensure you are in compliance with the law, reporting basics, including deadlines & penalties, along with when to file a limited activity or a full disclosure report.

These webinars last approximately one hour and can be taken separately. You may register on our website at www.mec.mo.gov. On the lower left side of the page select "Training Schedule – Register Here".

If you are unavailable on these dates, there are many other training materials on our website at www.mec.mo.gov. On the lower left side of the page select "Training Info / Tutorials" or go to our [Candidate/Committee](#) resource page.

Anytime you have questions or need assistance regarding the record-keeping and reporting requirements of your committee, please feel free to contact our office at 1-800-392-8660 or email us at helpdesk@mec.mo.gov.